

<DateSubmitted>

HOUSE OF REPRESENTATIVES  
CONFERENCE COMMITTEE REPORT

Mr. President:  
Mr. Speaker:

The Conference Committee, to which was referred

**HB3925**

By: Sterling of the House and Howard of the Senate

Title: Court costs; administrative costs; providing for court cost compliance liaisons; determining if defendants can pay; effective date.

Together with Engrossed Senate Amendments thereto, beg leave to report that we have had the same under consideration and herewith return the same with the following recommendations:

1. That the Senate recede from its amendment; and
2. That the attached Conference Committee Substitute be adopted.

Respectfully submitted,

House Action \_\_\_\_\_ Date \_\_\_\_\_ Senate Action \_\_\_\_\_ Date \_\_\_\_\_

**SENATE CONFEREES**

Howard	_____
Daniels	_____
Weaver	_____
Jech	_____
Bullard	_____
Floyd	_____
Brooks	_____

House Action \_\_\_\_\_ Date \_\_\_\_\_ Senate Action \_\_\_\_\_ Date \_\_\_\_\_

STATE OF OKLAHOMA

2nd Session of the 58th Legislature (2022)

CONFERENCE COMMITTEE  
SUBSTITUTE  
FOR ENGROSSED  
HOUSE BILL NO. 3925

By: Sterling of the House

and

Howard and Floyd of the  
Senate

CONFERENCE COMMITTEE SUBSTITUTE

An Act relating to court costs; amending 19 O.S. 2021, Sections 514.4 and 514.5, which relate to warrants and administrative costs on warrants; establishing a court cost compliance program; stating purpose of program; providing for court cost compliance liaisons; stating duties of court cost compliance liaisons; allowing court cost compliance liaisons to accept payments; requiring courts to report the collection and receipt of payments to court cost compliance liaisons under certain circumstances; adding insufficient fund charges to outstanding balances; providing for the recall of outstanding warrants; providing for reversal of credit card transactions under certain circumstances; allowing for the assessment of additional fees; replacing third-party contractor designation with court cost compliance liaison; amending 22 O.S. 2021, Section 209, which relates to citations to appear in court; expanding circumstances that authorize the issuance of citations; providing gender-neutral language; amending 22 O.S. 2021, Section 983, which relates to the payment of fines, costs, fees, and assessments; directing courts to require completion of certain form by defendants; providing list of information to be included on certain form; defining term; directing courts to provide certain instructions to defendants; allowing defendants to

1 pay in installments; directing court clerks to advise  
2 defendants of certain obligations; requiring orders  
3 to be filed when approving or disapproving payment  
4 plans; providing for notification to the defendant;  
5 directing district courts to establish set times and  
6 courtrooms for cost hearings; establishing cost  
7 hearing procedures; authorizing the reduction of  
8 financial obligations or extension of payment plans;  
9 allowing defendants to receive credit for community  
10 service hours; allowing for additional cost hearings  
11 and waiver of financial obligations; providing for  
12 the issuance of summonses; establishing procedures  
13 for issuing summons; providing summons form;  
14 providing for the issuance of warrants under certain  
15 circumstances; directing law enforcement officers to  
16 release and issue citations to defendants under  
17 certain circumstances; requiring courts to consider  
18 certain information when determining ability to pay;  
19 directing all counties to utilize and participate in  
20 the court cost compliance program; requiring the  
21 referral of cases to the program after defendants  
22 fail to appear at cost hearings; requiring updated  
23 contact information to be forwarded to court cost  
24 compliance liaisons; and providing an effective date.

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. AMENDATORY 19 O.S. 2021, Section 514.4, is  
amended to read as follows:

Section 514.4 A. ~~Notwithstanding any other section of law, the~~  
county 1. Effective November 1, 2022, there is hereby established a  
court cost compliance program. The purpose of the program shall be  
to assist county sheriffs and the courts of this state with the  
collection of fines, costs, fees, and assessments associated with  
cases in which a warrant has been issued and the case has been

1 referred to the court cost compliance program pursuant to Section  
2 983 of Title 22 of the Oklahoma Statutes.

3 2. County sheriffs of any Oklahoma county may contract with a  
4 statewide association of county sheriffs to administer contracts  
5 with third parties who shall be known as court cost compliance  
6 liaisons. The court cost compliance liaison may assist with  
7 attempting to locate and notify persons of their outstanding  
8 misdemeanor or failure-to-pay warrants, and recover and maintain  
9 accounts relating to past due fines, fees, costs, and assessments.

10 County sheriffs contracting with a statewide association of county  
11 sheriffs for the administration of third-party contracts may assign  
12 their rights and duties regarding these third-party contracts to the  
13 association.

14 B. A person may make payment directly to the court, or court  
15 cost compliance liaison as allowed by law, or the ~~contractor~~ court  
16 cost compliance liaison, as allowed, shall be authorized to accept  
17 payment on misdemeanor or failure-to-pay warrants on all cases  
18 referred, pursuant to Section 983 of Title 22 of the Oklahoma  
19 Statutes, by various means including, but not limited to, payment by  
20 phone, mail, or Internet, and in any payment form including, but not  
21 limited to, personal, cashier's, traveler's, certified, or  
22 guaranteed bank check, postal or commercial money order, nationally  
23 recognized credit or a debit card, or other generally accepted  
24 payment form. Any payment collected and received by the ~~contractor~~

1 court cost compliance liaison shall be paid to the court clerk of  
2 the court that issued the warrant within fifteen (15) days to the  
3 ~~court clerk of the entity that issued the outstanding misdemeanor or~~  
4 ~~failure to pay warrant~~ after receipt of the payment and proof of  
5 funds. Any payment collected and received by the court, where the  
6 court has referred the case to a court cost compliance liaison,  
7 shall be reported to the court cost compliance liaison within four  
8 (4) days of receipt of the payment. Any payment returned due to  
9 insufficient funds shall have all insufficient fund charges incurred  
10 added to the outstanding balance of the defendant. If a credit card  
11 payment taken by a court cost compliance liaison is determined to be  
12 a fraudulent use of the credit card by the payor and the payment is  
13 reversed by the credit card company or payor's bank, the court clerk  
14 shall reverse the transaction upon notification, return the payment  
15 to the court cost compliance liaison, and the court cost compliance  
16 liaison shall continue the collection process until paid. The court  
17 clerk shall add any additional fees for the reversal of the  
18 transaction plus the administration fees to the outstanding balance  
19 of the defendant.

20 C. As provided for by this section, a person may pay in lieu of  
21 appearance before the court and such payment accepted by the court  
22 shall constitute a finding of guilty as though a plea of nolo  
23 contendere had been entered by the defendant as allowed by law and  
24 shall function as a written, dated, and signed plea form acceptable

1 to the court. Such payment shall serve as a written waiver of a  
2 jury trial.

3 D. The court shall release or recall the outstanding  
4 misdemeanor or failure-to-pay warrant only upon receipt of all sums  
5 due pursuant to said warrant including the misdemeanor or failure-  
6 to-pay warrant, scheduled fine or sum due, all associated fees,  
7 costs and statutory penalty assessments, and the administrative cost  
8 pursuant to Section 514.5 of this title, or with a down payment of a  
9 minimum of One Hundred Dollars (\$100.00) and a mutually agreeable  
10 monthly payment plan.

11 E. The provisions of any contract entered into by a county  
12 sheriff shall be administered by a statewide association of county  
13 sheriffs in Oklahoma.

14 F. The provisions of this section and Section 514.5 of this  
15 title shall be applicable to:

16 1. Any misdemeanor or failure-to-pay warrant issued pursuant to  
17 Section 983 of Title 22 of the Oklahoma Statutes or relating to any  
18 proceeding pursuant to the State and Municipal Traffic Bail Bond  
19 Procedure Act;

20 2. Any misdemeanor or failure-to-pay warrant issued that allows  
21 a defendant to resolve the matter by payment in lieu of a personal  
22 appearance in court; and

23 3. Any failure-to-pay warrant issued in a criminal case.  
24

1       SECTION 2.       AMENDATORY       19 O.S. 2021, Section 514.5, is  
2 amended to read as follows:

3       Section 514.5 A. Misdemeanor or failure-to-pay warrants or  
4 cases referred to the ~~third-party contractor~~ court cost compliance  
5 liaison pursuant to Section 514.4 of this title shall include the  
6 addition of an administrative cost of thirty percent (30%) of the  
7 outstanding misdemeanor or failure-to-pay warrant, scheduled fine or  
8 sum due, and all associated fees, costs and statutory penalty  
9 assessments. This administrative cost shall not be waived or  
10 reduced ~~except by order of~~ unless the amount owed is waived or  
11 reduced by the court.

12       B. The administrative cost reflected in subsection A of this  
13 section, ~~when collected,~~ shall be distributed to the ~~third-party~~  
14 ~~contractor~~ court cost compliance liaison, a portion of which may be  
15 used to compensate the statewide association administering the  
16 contract.

17       C. The monies collected and disbursed shall be audited at least  
18 once ~~a~~ per year by a firm approved by the State Auditor and  
19 Inspector.

20       SECTION 3.       AMENDATORY       22 O.S. 2021, Section 209, is  
21 amended to read as follows:

22       Section 209. A. A law enforcement officer who has arrested a  
23 person on a misdemeanor charge or violation of ~~city~~ an ordinance,  
24 without a warrant, or who has found a person to have an outstanding



1 warrant for failure to appear for a cost hearing as provided in  
2 subsection G of Section 983 of this title, may issue a citation to  
3 such person to appear in court.

4 B. In issuing a citation hereunder the officer shall proceed as  
5 follows:

6 1. The officer shall prepare a written citation to appear in  
7 court, containing the name and address of the cited person and the  
8 offense charged, and stating when the person shall appear in court.

9 ~~Unless the person requests an earlier date, the~~ The time specified  
10 in the citation to appear shall be at least five (5) days after the  
11 issuance of the citation-;

12 2. One copy of the citation to appear shall be delivered to the  
13 person cited, and such person shall sign a duplicate written  
14 citation which shall be retained by the officer-;

15 3. The officer shall thereupon release the cited person from  
16 any custody-; and

17 4. As soon as practicable, the officer shall file one copy of  
18 the citation with the court specified therein and shall deliver one  
19 copy to the prosecuting attorney.

20 C. In any case in which the judicial officer finds sufficient  
21 grounds for issuing a warrant, ~~he or she~~ the judicial officer may  
22 issue a summons commanding the defendant to appear in lieu of a  
23 warrant.  
24

1 D. If a person summoned fails to appear in response to the  
2 summons, a warrant for his or her arrest shall issue, and any person  
3 who willfully fails to appear in response to a summons is guilty of  
4 a misdemeanor; provided, however, any charges or warrant for failure  
5 to appear shall be dismissed if the person can show the court that  
6 the person was incarcerated or otherwise detained by law enforcement  
7 at the time of the failure to appear.

8 SECTION 4. AMENDATORY 22 O.S. 2021, Section 983, is  
9 amended to read as follows:

10 Section 983. A. 1. Except in cases provided for in Section  
11 983b of this title, when the judgment and sentence of a court,  
12 either in whole or in part, imposes fines, costs, fees, or  
13 assessments upon a defendant, the court at the time of sentencing  
14 shall require the defendant to complete under oath a form  
15 promulgated by the Court of Criminal Appeals that provides current  
16 information regarding the financial ability of the defendant to pay.

17 2. The information to be required on the form shall include,  
18 but not be limited to, the individual and household income and  
19 living expenses of the defendant, excluding child support and any  
20 monies received from a federal or state government need-based or  
21 disability assistance program, the number of dependents, a listing  
22 of assets, excluding assets exempt from bankruptcy, child support  
23 obligations, health, mental or behavioral health conditions that  
24

1 diminish the ability of the defendant to pay restitution, and  
2 additional court-related expenses to be paid by the defendant.

3 3. For purposes of this section, fines, costs, fees, and  
4 assessments shall include all financial obligations imposed by the  
5 court or required by law to be paid, excluding restitution or  
6 payments to be made other than to the court clerk, and shall be  
7 referred to as financial obligations.

8 B. 1. The court shall order the defendant to appear  
9 immediately after sentencing at the office of the court clerk who  
10 shall inform the defendant of the total amount of all financial  
11 obligations that have been ordered by the court. If the defendant  
12 states to the court clerk that he or she is unable to pay the  
13 financial obligations immediately, the court clerk, based on the  
14 verified information provided by the defendant, shall establish,  
15 subject to approval of the court, a monthly installment plan that  
16 will cause the financial obligations to be satisfied within no more  
17 than seventy-two (72) months, unless extended by the court.

18 2. The court clerk shall advise the defendant orally and by  
19 delivery of a form promulgated by the Court of Criminal Appeals,  
20 that:

21 a. it is the obligation of the defendant to keep the  
22 court clerk informed of the contact information of the  
23 defendant until the financial obligations have been  
24 paid. Such information shall include the current

1       mailing and physical addresses of the defendant,  
2       telephone or cellular phone number of the defendant,  
3       and the email address where the defendant may receive  
4       notice from the court,

- 5       b. if the defendant is unable to pay the financial  
6       obligations ordered by the court immediately or in the  
7       installments recommended by the court clerk, the  
8       defendant may request a cost hearing for the court to  
9       determine the ability of the defendant to pay the  
10       amount due and to request modification of the  
11       installment plan, a reduction in the amount owed, or  
12       waiver of payment of the amount owed, and  
13       c. upon any subsequent change in circumstances affecting  
14       the ability of the defendant to pay, the defendant may  
15       contact the court clerk and request additional cost  
16       hearings before the court.

17       3. An order shall be filed in the case with the approval or  
18       disapproval by the court of the payment plan. If the court does not  
19       approve the payment plan recommended by the court clerk, the court  
20       shall enter its order establishing the payment plan. The defendant  
21       shall be notified by certified mail of the order entered by the  
22       court and shall be given the opportunity for a cost hearing.

23       4. The district court for each county and all municipal courts  
24       shall set a regular time and courtroom for cost hearings.

1        C. If the defendant requests a cost hearing, the court clerk  
2 shall set the hearing no later than sixty (60) days after  
3 sentencing. In determining the ability of the defendant to pay, the  
4 court shall rely on the verified information submitted by the  
5 defendant on the form promulgated by the Court of Criminal Appeals  
6 and any updates to the information. In addition, the court may make  
7 inquiry of the defendant and consider any other evidence or  
8 testimony concerning the ability of the defendant to pay.

9        D. 1. If at the initial cost hearing or any subsequent cost  
10 hearing, the court determines that the defendant is unable to  
11 immediately pay the financial obligations or the required  
12 installments, the court may reduce the amount of the installments,  
13 extend the payment plan beyond seventy-two (72) months, or waive  
14 payment of all or part of the amount owed. The court may include a  
15 financial incentive for accelerated payment. Additionally, the  
16 court may order community service in lieu of payment. The defendant  
17 shall receive credit for no less than two times the amount of the  
18 minimum wage specified pursuant to state law for each hour of  
19 community service.

20        2. If at any time due to a change in conditions the defendant  
21 is unable to pay the financial obligations ordered by the court or  
22 any installment, the defendant may request an additional cost  
23 hearing.

1       E. If the court determines that a waiver of any of the  
2 financial obligations is warranted, the court shall equally apply  
3 the same percentage reduction to all fines, costs, fees, and  
4 assessments.

5       F. 1. If a defendant is delinquent in the payment of  
6 financial obligations or an installment by more than sixty (60)  
7 days, the court clerk shall notify the court which shall, within ten  
8 (10) days thereafter, set a cost hearing for the court to determine  
9 if the defendant is able to pay. The hearing shall be set on a date  
10 that will allow the court clerk to issue a summons fourteen (14)  
11 days prior to the cost hearing.

12       2. No less than fourteen (14) days prior to the cost hearing,  
13 the court clerk shall issue one summons to the defendant to be  
14 served by United States mail to the mailing address of the defendant  
15 on file in the case, substantially as follows:

16                               SUMMONS

17 You are ORDERED to appear for a cost hearing at a specified time,  
18 place, and date to determine if you are financially able but  
19 willfully refuse or neglect to pay the fines, costs, fees, or  
20 assessments or an installment due in Case No. \_\_\_\_\_.

21 You must be present at the hearing.

22 At any time before the date of the cost hearing, you may contact the  
23 court clerk and pay the fines, costs, fees, or assessments or any  
24 installment due.

1 THIS IS NOT AN ARREST WARRANT. However, if you fail to appear for  
2 the cost hearing or to make the payment, the court will issue a  
3 WARRANT for "FAILURE TO APPEAR-COST HEARING" and refer the case to a  
4 court cost compliance liaison which will cause an additional thirty  
5 percent (30%) administrative fee to be added to the amount owed.

6 3. If the defendant fails to appear at the cost hearing or pay  
7 the amount due the court shall issue a warrant for FAILURE TO  
8 APPEAR-COST HEARING and refer the case to the court cost compliance  
9 program as provided in subsection K of this section.

10 4. Municipal courts, in lieu of mailing the summons provided  
11 for in paragraph 2 of this subsection, may give the defendant  
12 personal notice at the time of sentencing of a specific date, time,  
13 and place, not less than sixty (60) nor more than (90) days from the  
14 date of sentencing to appear for a cost hearing if the fines, costs,  
15 fees, and assessments remain unpaid.

16 G. If a defendant is found by a law enforcement officer to  
17 have an outstanding warrant for FAILURE TO APPEAR-COST HEARING, the  
18 law enforcement officer shall release the defendant and issue a  
19 citation to appear pursuant to Section 209 of this title. If the  
20 defendant fails to appear at the time and place cited by the law  
21 enforcement officer, the court may issue a summons or warrant as  
22 provided in Section 209 of this title.

23 H. In determining whether the defendant is able to pay  
24 delinquent financial obligations or any installments due, the court

1 shall consider the criteria provided in subsection C of this  
2 section.

3 I. Any defendant found guilty of an offense in any court of  
4 this state may be imprisoned for nonpayment of ~~the fine, cost, fee,~~  
5 ~~or assessment~~ his or her financial obligations when the ~~trial~~ court  
6 finds after notice and hearing that the defendant is financially  
7 able but willfully refuses or neglects to pay the ~~fine, cost, fee,~~  
8 ~~or assessment~~ financial obligations owed. A sentence to pay a fine,  
9 cost, fee, or assessment may be converted into a jail sentence only  
10 after a hearing and a judicial determination, memorialized of  
11 record, that the defendant is able to satisfy the fine, cost, fee,  
12 or assessment by payment, but refuses or neglects so to do.

13 ~~B. After a judicial determination that the defendant is able to~~  
14 ~~pay the fine, cost, fee, or assessment in installments, the court~~  
15 ~~may order the fine, cost, fee, or assessment to be paid in~~  
16 ~~installments and shall set the amount and date for each installment.~~

17 ~~C.~~ J. In addition, the district court or municipal court,  
18 within one hundred twenty (120) days from the date upon which the  
19 person was originally ordered to make payment, and if the court  
20 finds and memorializes into the record that the defendant is  
21 financially able but willfully refuses to or neglects to pay the  
22 finances, costs, fees, or assessments, or an installment due, may send  
23 notice of nonpayment of any court ordered fine and costs for a  
24 moving traffic violation to the Department of Public Safety with a



1 recommendation of suspension of driving privileges of the defendant  
2 until the total amount of any fine and costs has been paid. Upon  
3 receipt of payment of the total amount of the fine and costs for the  
4 moving traffic violation, the court shall send notice thereof to the  
5 Department, if a nonpayment notice was sent as provided for in this  
6 subsection. Notices sent to the Department shall be on forms or by  
7 a method approved by the Department.

8 ~~D.~~ K. All counties of the state shall fully utilize and  
9 participate in the court cost compliance program. Cases shall be  
10 referred to the court cost compliance program not less than thirty  
11 (30) days nor more than sixty (60) days after the defendant fails to  
12 appear for a cost hearing unless the defendant pays the amount owed  
13 on the financial obligation, or an installment due. When the court  
14 refers the case, the updated contact information on file shall be  
15 forwarded to a court cost compliance liaison for collection  
16 purposes.

17 L. The Court of Criminal Appeals shall implement procedures,  
18 forms, and rules consistent with the provisions of this section for  
19 methods of establishing payment plans of fines, costs, fees, and  
20 assessments by indigents, which procedures, forms, and rules shall  
21 be distributed to all district courts and municipal courts by the  
22 Administrative Office of the Courts.

SECTION 5. This act shall become effective November 1, 2022.

58-2-11546 GRS 05/11/22